

CS-20-237

CONTRACT APPROVAL FORM

(Contract Management Use only)

CONTRACT TRACKING NO.
CM2404-A1

CONTRACTOR INFORMATION

Name: Target Solutions/Vector Solutions

Address: 10805 Rancho Bernardo Road, Suite 200 San Diego, CA 92127-570
City State Zip

Contractor's Administrator Name: Brittany Adams Title: Account Manager

Tel#: (877) 944-6372 Fax: (858) 487-8762 Email: brittany.adams@vectorsolutions.com

CONTRACT INFORMATION

Contract Name: Client Agreement for On-line EMS Training Contract Value: \$12,655.50

Brief Description: Amendment extending term and increasing the number of trainings

Contract Dates : From: 03/01/2017 to: 2/28/2022 Status: New Renew Amend# WA/Task Order

How Procured: Sole Source Single Source ITB RFP RFQ Coop. Other

If Processing an Amendment:

Contract #: CM2404 Increase Amount of Existing Contract: \$1,294.50

New Contract Dates: 03/01/2021 to 02/28/2022 TOTAL OR AMENDMENT AMOUNT: \$13,950.00

APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6

1. <u>[Signature]</u>	<u>6/14/2021</u>	<u>Fire Rescue</u>
Department Head Signature	Date	Submitting Department
2. <u>[Signature]</u>	<u>6/14/2021</u>	<u>01261526-555000 (50%) & 04223522-555000 (50%)</u>
Procurement	Date	Funding Source/Acct #
3. <u>Megan Diehl</u>	<u>6/24/2021</u>	
Office of Management & Budget	Date	
4. <u>Michael S. Mullin</u>	<u>6/24/2021</u>	
County Attorney/Contract Management	Date	

Comments: _____

COUNTY MANAGER – FINAL SIGNATURE APPROVAL

Taco E. Pope, AICP 6/24/2021
Taco Pope Date

RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

Original: Clerk's Services; Contractor (original or certified copy)
Copy: Department Procurement
Office of Management & Budget
County Attorney/Contract Management
Clerk Finance

Contact Name
Brittany Adams

Schedule A – New Schedule A-1

This Contract Revision Form is hereby added to the Client Agreement signed on 2017-02-10 between the Vector Solutions entity and the Client named below as of the Effective Date (Contract Revision Order No. 1 Effective Date). If the term of this Schedule extends beyond the Term of the Client Agreement, then the Client Agreement shall automatically continue in full force and effect beyond the stated Client Agreement Term for so long as any Schedule remains in force.

Date: Wednesday, February 3, 2021

Client Information

Client Name: Nassau County Fire Rescue (FL)	
Address: 96160 Nassau Place Yulee, FL 32097	
Primary Contact Name: Greg Roland	Primary Contact Phone:

Agreement Term

Effective Date: 03/01/2021	Initial Term: 12 months
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Invoicing Contact Information (Please fill in missing information)

Billing Contact Name: Greg Roland			
Billing Address: 96160 Nassau Place Yulee, Florida 32097		Billing Phone: (904) 530-6600 ext. 6602	
Billing Email: groland@nassaucountyfl.com	PO#: CM2404	Billing Frequency: Annual	Payment Terms: Net 45

Fees

Product	Description	Qty	Price	Sub Total
Maintenance Fee	Annual maintenance of the TargetSolutions Training platform.	1	\$195.00	\$195.00
TargetSolutions Premier Membership Platform	Online training management platform for public entities and professionals	140	\$98.25	\$13,755.00

Grand Total: \$13,950.00

Please note that this is not an invoice. An invoice will be sent within fourteen (14) business days.

The Parties have executed this Agreement by their authorized representatives as of the last date set forth below.

TargetSolutions Learning, LLC
4890 W. Kennedy Blvd., Suite 300
Tampa, FL 33609

Nassau County Fire Rescue (FL)
96160 Nassau Place
Yulee, FL 32097

By: Brandi Howe

By: Taco E. Pope, AICP

Printed Name: Brandi Howe

Printed Name: Taco E. Pope, AICP

Title: Director of Account Management

Title: County Manager

Date: 6/28/2021

Date: 6/24/2021

Certificate Of Completion

Envelope Id: D018C1CE83724AFEB6BC7611C6B36DE7
Subject: Please DocuSign: CM2404-A1.pdf
Source Envelope:
Document Pages: 3
Certificate Pages: 6
AutoNav: Enabled
Envelopeld Stamping: Enabled
Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Status: Completed

Envelope Originator:
Amber Carter
acarter@nassaucountyfl.com
IP Address: 50.238.237.26

Record Tracking

Status: Original
6/10/2021 5:53:20 PM

Holder: Amber Carter
acarter@nassaucountyfl.com

Location: DocuSign

Signer Events

Brady Rigdon
brigdon@nassaucountyfl.com
Fire Chief
Nassau County Fire-Rescue
Security Level: Email, Account Authentication (None)

Signature



Signature Adoption: Uploaded Signature Image
Using IP Address: 50.238.237.26

Timestamp

Sent: 6/10/2021 5:58:59 PM
Viewed: 6/14/2021 7:31:23 AM
Signed: 6/14/2021 8:42:10 AM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Brian Simmons
bsimmons@nassaucountyfl.com
Procurement Manager
Nassau County BOCC
Security Level: Email, Account Authentication (None)

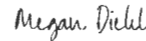


Signature Adoption: Uploaded Signature Image
Using IP Address: 50.238.237.26

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Viewed: 6/14/2021 10:20:31 AM
Signed: 6/14/2021 10:20:59 AM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Megan Diehl
mdiehl@nassaucountyfl.com
OMB Director
Nassau County BOCC
Security Level: Email, Account Authentication (None)



Signature Adoption: Pre-selected Style
Using IP Address: 50.238.237.26

Sent: 6/14/2021 10:21:03 AM
Viewed: 6/16/2021 2:42:27 PM
Signed: 6/24/2021 3:49:04 PM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Michael S. Mullin
mmullin@nassaucountyfl.com
County Attorney
Nassau County BOCC
Security Level: Email, Account Authentication (None)



Signature Adoption: Pre-selected Style
Using IP Address: 50.238.237.26

Sent: 6/24/2021 3:49:05 PM
Viewed: 6/24/2021 5:13:23 PM
Signed: 6/24/2021 5:13:27 PM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Signer Events

Taco E. Pope, AICP
tpope@nassaucountyfl.com
County Manager
Nassau County BOCC
Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Brandi Howe
brandi.howe@vectorsolutions.com
Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:
Accepted: 6/28/2021 4:55:10 PM
ID: 22b52368-c2f0-494f-99ea-5c5df4c83204

In Person Signer Events

Editor Delivery Events

Agent Delivery Events

Intermediary Delivery Events

Certified Delivery Events

Carbon Copy Events

Brittany Adams
brittany.adams@vectorsolutions.com
Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:
Accepted: 6/28/2021 3:13:07 PM
ID: a63086d9-d739-4759-ba81-854abf7e3556

Amber Carter
acarter@nassaucountyfl.com
Nassau County BOCC
Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Constance Holmes
cholmes@nassaucountyfl.com
Fire Administration
Nassau County Fire-Rescue
Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Signature

Taco E. Pope AICP

Signature Adoption: Pre-selected Style
Using IP Address: 174.211.197.113
Signed using mobile

Brandi Howe

Signature Adoption: Pre-selected Style
Using IP Address: 209.234.195.178

Signature

Status

Status

Status

Status

Status

COPIED

COPIED

COPIED

Timestamp

Sent: 6/24/2021 5:13:28 PM
Viewed: 6/24/2021 5:26:25 PM
Signed: 6/24/2021 5:26:42 PM

Sent: 6/28/2021 3:13:47 PM
Viewed: 6/28/2021 4:55:10 PM
Signed: 6/28/2021 4:55:20 PM

Timestamp

Timestamp

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Timestamp

Timestamp

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Viewed: 6/28/2021 3:14:00 PM

Sent: 6/28/2021 4:55:21 PM

Sent: 6/28/2021 4:55:21 PM

Carbon Copy Events

Brenda Linville
blinville@nassauclerk.com
Nassau County Clerk
Security Level: Email, Account Authentication (None)
Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Status

COPIED

Timestamp

Sent: 6/28/2021 4:55:22 PM

Peggy Snyder
psnyder@nassauclerk.com
Security Level: Email, Account Authentication (None)
Electronic Record and Signature Disclosure:
Not Offered via DocuSign

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Sent: 6/28/2021 4:55:23 PM

Melissa Lucey
mlucey@nassauclerk.com
Security Level: Email, Account Authentication (None)
Electronic Record and Signature Disclosure:
Not Offered via DocuSign

COPIED

Sent: 6/28/2021 4:55:24 PM

Heather Nazworth
hnazworth@nassauclerk.com
Security Level: Email, Account Authentication (None)
Electronic Record and Signature Disclosure:
Not Offered via DocuSign

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Sent: 6/28/2021 4:55:25 PM

Tina Barnett
tbarnett@nassauclerk.com
Security Level: Email, Account Authentication (None)
Electronic Record and Signature Disclosure:
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Sent: 6/28/2021 4:55:25 PM

Jennifer Marlatt
jmarlatt@nassauclerk.com
Security Level: Email, Account Authentication (None)
Electronic Record and Signature Disclosure:
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Sent: 6/28/2021 4:55:26 PM

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent
Certified Delivered
Signing Complete
Completed

Hashed/Encrypted
Security Checked
Security Checked
Security Checked

6/10/2021 5:58:59 PM
6/28/2021 4:55:10 PM
6/28/2021 4:55:20 PM
6/28/2021 4:55:26 PM

Payment Events

Status

Timestamps

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

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Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact County of Nassau:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: bsimmons@nassaucountyfl.com

To advise County of Nassau of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at bsimmons@nassaucountyfl.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from County of Nassau

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with County of Nassau

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify County of Nassau as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Nassau during the course of your relationship with County of Nassau.